

UDSM Leadership Meeting Minutes

Date: 26August2025

General/Administrative Updates	General/Administrative Next Steps	Attendance
<ul style="list-style-type: none"> - How can Sri and Anjulie support leadership to be able manage all duties on own? - More budget transparency for outreach managers 	<ul style="list-style-type: none"> - Meeting to figure out how to budget for supplies better. - On the look out to finding more grants 	Natalie, Sri, Christina, Nandini, Ellen, Lensse, Tiffany, Anjulie, Ella

Topic	Update (progress + next steps)
Co-Director updates thieln@uw.edu tcapri@uw.edu ellahaef@uw.edu	<p>Tiffany:</p> <ul style="list-style-type: none"> - Ella met with street outreach at Central Michigan University interested in UDSM. They prescribe meds at their street outreaches, wanting to learn more about this to possibly implement. - Challenge with losing members- work on this - In need of webmaster, will send out an application <p>Natalie:</p> <ul style="list-style-type: none"> - Work on finding out what grants UDSM is eligible for - Possible making leadership transition one month later for med students- February. Could differ for different types of students. Will reach out to different schools (nursing, dentistry) to determine timing. - Tylenol should be restocked before it runs out - Reach out to outreach managers to find on-site storage to clear up supply closet
Updates from Anjulie + Dr. Josyula sjosyula@uw.edu anjulie@uw.edu	<p>Sri:</p> <ul style="list-style-type: none"> - Want to improve service-learning, better support leadership. Issues with organizing supply closet,

	<p>running out of Tylenol, budget- how to best manage these issues within leadership.</p> <ul style="list-style-type: none"> - Restructure leadership, need to handle logistical tasks - Timing leadership transitions better - Being more mindful about what we buy- focus finance on what is needed versus wants - Meet with Ellen and student leader (Natalie) to determine what supplies are essential, what is not, and organize Redcap form. Add a cost next to each item so those ordering are aware of cost. Budget transparency! <p>Anjulie:</p> <ul style="list-style-type: none"> - Aim is to help leadership flow well on own, organizationally and practically - More work in securing finances from leadership - Look into other budget models
Updates from Ellen	<p>Ellen:</p> <ul style="list-style-type: none"> - There is an iPad available if any groups need! - Add a treasurer role possibly that can regularly update team (undergrad) - Looking out for grant/gift opportunities - There is a time gap between receiving a grant and being able to accept it to use- consider this - No longer automatically ordering over the counter meds due to waste - Separate Redcap form for UDSM - Contact student affairs for a table at activities fair ASAP, they are limited - Bins for supply closet to be ordered and assign shelf space to specific groups
OneHealth <u>hmclel@uw.edu</u> <u>savvides@uw.edu</u>	<p>Christina:</p> <ul style="list-style-type: none"> - More conversations with outreach managers on finances, more regular updates - Have a Harborview clinic that can serve clients with pets for free Vet care all ages. Will make a flyer to hand out at outreachs
St. Vincent's <u>emab2@uw.edu</u>	<p>Ella:</p> <ul style="list-style-type: none"> - Ran a successful outreach in August!

Street Outreach lanec9@uw.edu wdowell@uw.edu	Christina: <ul style="list-style-type: none"> - Found new backpack helpful - Need an otoscope- Sri has one. How can we sanitize it between uses? Tiny wipes, need for larger wipes for blood pressure cuffs- medium sized packets work will talk to Ellen to order
Tent City alayman@uw.edu sarahfuk@uw.edu	
Mobile Health Van cndlde@uw.edu finchz@uw.edu lanaefay@uw.edu	Zachariah: <ul style="list-style-type: none"> - MHV outreach managers are signing up for fall quarter and going to update the food bank this week when dates are finalized Sri: <ul style="list-style-type: none"> - Change name to Food Bank! - Possibly coordinate schedules with food bank, street outreach, preceptors. May not be ideal. Talk to food bank about this to better collaborate- reach out to Sam
EGH nygim@uw.edu ttye@uw.edu	Nayoon: <ul style="list-style-type: none"> - Things have been going very well, especially with our new collaboration with the footcare team, which has been helping to attract more people to our events. - We're also seeing a wonderful increase in new preceptors and volunteers joining the team.
Dental aprilbui@uw.edu asialr@uw.edu	Asia: <ul style="list-style-type: none"> - No new updates April: <ul style="list-style-type: none"> - Oral hygiene kit supplies are in the SCC supply closet and are planned to be assembled once fall quarter starts. If anyone is available to pack them as well, let her or Asia know
Data Management ienstro@uw.edu	Ian:

	<ul style="list-style-type: none"> - No new updates
Supply Management <u>nandinr4@uw.edu</u>	<p>Nandini:</p> <ul style="list-style-type: none"> - Organization of supply closet: bins on floor not clearly labeled/placed, service-learning team has reached out. More shelf space to fit supplies. - If you have supplies, you can consolidate/organize and are able to please do to support until Nandini returns to campus
Volunteers (on-boarding/ coordinating) <u>theo555@uw.edu</u>	<p>Theo:</p> <ul style="list-style-type: none"> - Fall quarter sign-ups sent out
Preceptors <u>ksu4@uw.edu</u>	
Scribe Training <u>amayna@uw.edu</u>	
Undergraduate <u>neylam@uw.edu</u>	
Education <u>prichris@uw.edu</u> <u>shalini5@uw.edu</u>	
Events <u>ezzas@uw.edu</u> <u>kcnasel@uw.edu</u>	
Fundraising <u>bhavyan@uw.edu</u> <u>parkhyoju92304@gmail.com</u>	
Development <u>adelinas@uw.edu</u>	<p>Grace:</p> <ul style="list-style-type: none"> - Reached out to Aileen on the N2N grant and hopefully will hear back soon about UDSM eligibility, also have a more updated grant list and looking to apply to those (if Ellen could look over those and let me know which ones UW SOM would be most likely to accept so I can start meeting with the project coordinators for those grants

	<ul style="list-style-type: none">- Are any programs for UDSM this year that the leadership team or undergrad team needs help with for the upcoming school year!
Social Media sthiru@uw.edu	
Miscellaneous	